



**Zorra Caledonian Society**  
**Board Meeting**  
**MINUTES**  
**December 10, 2018**  
**7:00 pm @ the home of Gord & Jo MacKay**

“The Zorra Caledonian Society is a volunteer community organization formed in 1937 to recognize the Scottish heritage of the Village of Embro and the Township of Zorra”

**Present** – Gord MacKay (president), Helen Dowd (past president), Peter Fleming (treasurer), Laura Green, Jim Grieve, Geoff Innes, Ron Marshall, Steve MacDonald (past president), Jack Matheson, Alan Normand, Angus Thomson.

**Regrets** - Kevin Fraser, Jennifer Moodie (secretary), Holly MacDonald (coordinator)

**Welcome:**

The president called the meeting to order at 7:10 pm and asked for a motion to appoint a secretary.  
**Helen Dowd will be the acting secretary for this Board meeting. M/S, Carried.**

**Roll Call – What was your 2018 ZCS Highlight** was answered by all in attendance. Answers provided included: our NEW National Tartan Day event (informal, quiet, no work), our NEW Caledonian Scottish Open (all ages and engagement from new supporters), SANB (Dan Needles well received), moving the Games to COP gave it a spark and energy that will carry us back to Embro - it also woke a lot of people up), Moving the Games challenged our thinking which was embraced and lastly added President Gord and Coordinator Holly put us in great shape for 2018!

**Approval of the Agenda:**  
**M/S, Carried.**

**Coordinators Report:**

Gord circulated the report from Holly MacDonald for the months of October and November 2018.  
**Approved as presented M/S, Carried.**

**Treasurer Report:**

Peter dropped off the \$ 1,000 cheque to WCI for the students travelling to Taiwan in March. We collected \$ 263.30 from serving the refreshments at Thistle Theatre (Brigadoon) to bring the total to approx. \$ 600 for 2018. These funds are for the stone gate restoration project.

Peter would like to get the following looked after before the end of 2018:

SANB (Hall rental, serviettes, bar money, Fairboard donation for the wine glasses)

SANB (he needs to talk to Holly so he can reconcile the tickets sold and the meals paid for)

EHG (Vendor fees from Jim Walton to collect, pay Mr. Pinch and Scotdance has not cashed a cheque from July 1 that Laura will look into)



**Approved as presented M/S, Carried.**

### **Old Business**

#### **Stone Gate Project:**

Gord will call this committee together over the winter months to devise a plan and report back.

### **New Business**

#### **Review of the ZCS Constitution:**

Since changes to the Constitution can only occur at the Annual General Meeting, the Board members were asked to review it in detail. Comments were made concerning the meetings – annual, special, general and board. We have had only two Board meetings this year as the meetings in March, April, May, Sept and October were deemed combined meetings. This needs to be streamlined as we move forward. What we did in 2017 (having back to back Board and then General meetings) did not work, as it made for a long night and a confusing one as information was discussed twice. Also Gord noticed when reviewing the membership listing that two people voted at the October meeting who were in fact not members. Going forward we will add an agenda item to each meeting to ensure anyone attending the meeting is a paid member before we proceed. This would not apply to those deemed as special guests. Also it was requested that the definition of who comprises the nominating committee be clarified in the constitution.

**Motion that constitution committee members Jim Walton and Peter Fleming meet with President Gord MacKay meet to discuss and bring forward recommendations to the January 2019 ZCS meeting.**

**M/S, Carried.**

#### **Directors on the Board:**

We recapped the Board situation since we became incorporated late Fall 2016;

There were 10 board members elected in 2017 at the first AGM:

**Ron Marshall, Jim Knudson, Jim Grieve, Laura Green, Jim Walton, Kevin Fraser, Brian McMaster, Alan Normand, Helen Dowd, Steve MacDonald.**

Leaving the Board in 2018: Jim Knudsen, Brian McMaster and Jim Walton which left 7 directors.

Four board members joined for 2018-2021: Geoff Innes, Gord MacKay, Jack Matheson, Angus Thomson which brought our total to 11.

Not seeking re-election at the February AGM will be Jim Grieve (which will bring us back to 10).

We appoint a Secretary and a Treasurer which takes us to 12 so we have room for a maximum of two new directors to take us to 14.

Gord shared he will let his name stand for president if nominated. Kevin Fraser was absent but we anticipate he will stay on as vice president. Helen will stay as past president. Peter is willing to be appointed as treasurer for 2019. Helen suggested that we elect Jennifer as a board member and fill



the role of secretary with someone new. We need to further divide and conquer the work load over more people in 2019. Helen pointed out Jennifer took an active role in organizing and participating in all of the special events that we added in 2018: lead on March Break camp, lead on Golf Tournament, entertainer and biggest ticket seller - National Tartan Day and EHG indoor craft and outdoor games area organizer. As well she supported Wayne in the EHG bar. Helen will speak to Jennifer as perhaps Sherry Matheson would like to be the secretary. We will continue to host our meetings at the Embro Legion for 2019 and Peter shared that a cheque for \$ 400 has been made payable to the Legion for 2018. The Legion considers our contributions as a donation.

### Review of 2019 Meeting & Events Schedule:

Meeting the third Monday of Feb, May and September is problematic as they fall on Holidays or right after Embro Fair. As well we have to avoid Easter weekend each year. The 2019 meeting & event schedule is as follows:

Date	Event	Time	Location
Tuesday January 22	General Meeting	7 pm	Embro Legion
Monday February 25	2019 AGM	5:30 pm Social, 6 pm Dinner, 7 pm Meeting	Embro Legion
Monday February 25	Board Meeting	Immediately following the AGM	Embro Legion
Friday March 15	Scottish Day at March Break Camp	10 am to 3 pm	EZCC (need a lead?)
Monday March 25	General Meeting	7 pm	Embro Legion
Saturday April 6	National Tartan Day	Time TBA	Embro Legion
Monday April 29	General Meeting	7 pm	Embro Legion
Monday May 27	General Meeting	7 pm	Embro Legion
Saturday June 1	Caledonian Scottish Open	3 pm	Stonehaven Golf Course
Monday June 17	EHG Info Night	7 pm	EZCC
Saturday June 29	EHG Set-up	9 am	EZCC
Monday July 1	82nd EHG	7 am - 5 pm	EZCC
Sunday July 7	President's Party	1 pm	President's Home
Monday Sept 23	General Meeting	7 pm	Embro Legion
Monday Oct 21	General Meeting	7 pm	Embro Legion
Monday Nov 18	Education Night	7 pm	Embro Legion
Thursday Nov 28	SET-UP for SANB	9 am	EZCC
Friday Nov 29	83 <sup>rd</sup> SANB	6 pm Doors open	EZCC
Monday Dec 9	Board Meeting	7 pm	TBD



**Motion to Approve as Presented (Providing Kevin Fraser our Legion contact secures the Legion) M/S, Carried.**

**Review of 2019 Embro Highland Games:**

The Board reviewed the chart which shows the names of those individuals who have signed on to chair the various departments of the Games. There are a few positions yet to fill.

<u>DEPARTMENT</u>	<u>CONTACT PERSON</u>	<u>PHONE</u>	<u>EMAIL</u>
Advertising (Print)	Helen Dowd*	519-595-2245	tdowd@cyg.net
Advertising (Radio)	Alan Normand		
Bar	Wally Matheson		
Children's Indoor Crafts	Jennifer Moodie		
Children's Outdoor Games	Rowena Ridder		
Clans & Concessions	Jim Walton		
Coordinator/Social Media	Holly MacDonald		
Dog Agility	Jim Grieve		
Emcee's	Alan & Diane Normand		
Entertainment	Helen Dowd	519-595-2245	tdowd@cyg.net
Flags	Keith Matheson		
Gate	Angus Thomson		
Grounds Committee	Gord MacKay		
Heavy Events	Sean Borland		
Highland Dancing	Laura Green		
Kilted Yoga	Helen Dowd	519-595-2245	tdowd@cyg.net
Livestock	Jim Grieve		
Outdoor Signage	Doug Ferguson		
Parking	Geoff Innes		
Pipe Bands	Ron Marshall		
Road Race	Grant Innes		
Rugby	Helen Dowd	519-595-2245	tdowd@cyg.net
Schedule	Helen Dowd	519-595-2245	tdowd@cyg.net
Scottish Dogs on Parade	Philip D. Kerr		
Sheep Herding	Jim Grieve		
Sponsorship	TBA		
Taiwanese Liaison (NEW)	Kathy Fraser		
Treasurer	Peter Fleming		
Tug of War	Jack Matheson		
Visitor & Volunteer Services	Wendy Marshall		
Website & Facebook	Dave Knox		



Legend – Black confirmed–Red – need to confirm TBA - need to find someone! \*\* Indicates their final year in this role.

**Motion to Approve as Presented with President Gord to invite those shown in red to the team. M/S, Carried.**

**Contract with the Coordinator:**

Gord and Helen met with Holly MacDonald after the November meeting to see what she thought of her first year with the Society. Holly is willing to continue and with a year behind her knows what is expected in the new role. She is not interested in taking on any more responsibility as she is busy with a two year course for work and her full time job.

**Motion that in principal we will hire Holly MacDonald from the 2019 AGM to the 2020 AGM and that her contract be negotiated at that time with the amount included in the 2019 budget. M/S, Carried.**

**2019 Pitch Pages:**

The 2019 proposed Pitch Page was circulated ahead of time to the Board for comment. The deadline to have them in will be January 11, 2019 so that they can be collated and distributed in the January Agenda Packages. Since this is the third year of the model, returning events, like Sean Borland in Heavy Events, will not have to physically come and present to the group. The document has several purposes;

- a) to help ensure our budget is as accurate as possible,
- b) so the Board can decided what should or should not be in the line-up (due to risk etc.),
- c) to assist with the scheduling on July 1<sup>st</sup> so the day flows well and that events and spaces do not overlap,
- d) to allow a forum for new ideas to be presented so if approved, they can be added to the Games to enhance the visitor and volunteer experience.

**Motion the 2019 Pitch Pages will be distributed. M/S, Carried**

**Other Business:**

1. Gord shared some entertainment suggestions he is thinking about for the 2019 SANB.
2. A donation was made in memory of past President, Jim Gibb to the Canadian Cancer Society.
3. Peter has to talk to Holly about the request from Grant Innes to be reimbursed for two tickets to SANB as this is not something that has ever been done.
4. We will need to order our medals in the new year – Peter has 30-40 sets left of the old style.
5. Helen expressed concern about smoking and illegal drinking at the Games and feels we must clean this up for 2019. It was suggested this be put right in the contracts that we sign with the PPBSO and Tug of War associations as they are the ones who are not following the law.



President Gord thanked everyone for attending and wished everyone a Merry Christmas and a Happy New Year! A lovely social concluded the evening.

**Adjournment** – Motion to adjourn the meeting at 9:20 pm **M/S Carried.**

**Next ZCS Meeting – ~~January 21, 2019~~ January 22, 2019 7:00 pm @ Embro Legion.**